

**MINUTES OF A MEETING OF THE
HIGHLANDS COUNTY HEALTH FACILITIES AUTHORITY**

A meeting of the **Highlands County Health Facilities Authority** was called to order by H. Wayne Harris, Chair at 12:00 p.m. noon, on Wednesday, January 31, 2024, in the Sebring City Council Chambers located at 368 South Commerce Avenue, Sebring, Florida. Proper notice of the meeting was published on January 24, 2024 in *Highlands News-Sun* and a copy of the affidavit of publication is attached to these Minutes. Present at the meeting were: H. Wayne Harris, Chair; William H. Stephenson, III, Vice Chair; Vicki J. Spires, John D. Haviland and Charles W. Taylor, Jr., Members. Also present were: John Davis, CPA; Julie Fowler, CPA; Sierra Kutschinski, CLA Clerk; Ingra Gardner, Director of Community Programs; and J. Michael Swaine and Robert S. Swaine, attorneys for the Authority.

John Davis, a CPA with Wicks, Brown, Williams & Co., explained the Financial Statements for year ended September 30, 2023. Upon motion by William H. Stephenson, III, second by John D. Haviland and with votes in favor by everyone, the Board approved the Financial Statements as presented.

Julie Fowler, a CPA with CliftonLarsonAllen LLP, presented the letter of management representation for audit by CliftonLarsonAllen LLP. Upon motion by John D. Haviland, second by William H. Stephenson, III, and with votes in favor by everyone, the Board authorized the execution of the letter as presented.

Julie Fowler presented the draft Audited Financial Statements for year ended September 30, 2023. Upon motion by Vicki J. Spires, second by John D. Haviland and with votes in favor by everyone, the Board approved the Audited Financial Statements as presented.

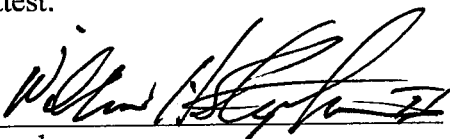
After review and discussion by the Board and upon motion by Vicki J. Spires, second by John D. Haviland and with votes in favor by everyone, the Board approved the Minutes of the Meeting held on September 18, 2023.

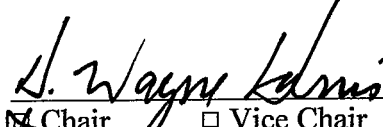
The floor was opened for nomination of the seat held by William H. Stephenson, III. Mr. Stephenson is willing to serve an additional term and was nominated for re-appointment. The Board unanimously recommends William H. Stephenson, III be reappointed by the Highlands County Board of County Commissioners to serve another term expiring on July 2, 2028.

Robert S. Swaine presented the information received from Ingra Gardner clarifying that the Authority members are not required to file financial disclosure.

There being no further business to come before the Authority, the meeting was adjourned.

Attest:


Member


 Chair Vice Chair

AFFIDAVIT OF PUBLICATION

Highlands News Sun

Published Daily

Sebring, Highlands County, Florida

Case No. PO#1282-114 Authority Meeting

STATE OF FLORIDA
COUNTY OF HIGHLANDS

Before the undersigned authority, Janet Emerson, personally appeared who on oath says that she is the Classified Advertising Legal Clerk of Highlands News Sun, a newspaper published at Sebring in Highlands County, Florida; that the attached copy or reprint of the advertisement, to the right, being a Public Notice, was published in said newspaper by print in the issues of or by publication on the newspaper's website, if authorized, on:

January 24, 2024

Affiant further says that the Highlands News Sun newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

SIGNED:

Janet Emerson

Janet Emerson

Sworn to and subscribed before me this 24th day of January 2024 by Janet Emerson, who is personally known to me.

Nancy Y Whirley

Nancy Y Whirley, Customer Service Supervisor, Notary Number: HH 293555
Notary expires: July 26, 2026

00030218 00147604

SWAINE & HARRIS (legals)
425 S COMMERCE AVE
SEBRING, FL 33870



NANCY Y. WHIRLEY
Notary Public
State of Florida
Comm# HH293555
Expires 7/26/2026

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the HIGHLANDS COUNTY HEALTH FACILITIES AUTHORITY (the "Authority") will meet in public session in the Sebring City Council Chambers at the Sebring City Hall, 368 South Commerce Avenue, Sebring, Florida, on Wednesday, January 31, 2024, at 12:00 p.m. (noon) for the following purposes:

(A) Reviewing the draft financial statements, authorizing and approving the execution and delivery of all documentation necessary to finalize the financial statements for fiscal year 2022-2023; and

(B) Reviewing the draft audit of financial statements for fiscal year 2022-2023, authorizing and approving the execution and delivery of all documentation necessary to accomplish said audit; and

(C) Considering whether a budget amendment is necessary and such other business as may properly come before the Authority at such meeting.

In accordance with the Americans with Disabilities Act ("ADA"), if any person with a disability as defined by the ADA needs special accommodations to participate in the meeting of the Authority, then not later than two (2) business days prior to the meeting he or she should contact the counsel to the Authority, J. Michael Swaine or Robert S. Swaine, at 863-385-1549.

If any person decides to appeal any decision made by the Authority with respect to any matter considered at such meeting, such person will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is to be based.

DATED: January 19, 2024.

HIGHLANDS COUNTY
HEALTH FACILITIES AUTHORITY

By /s/ H. Wayne Harris
Chair
Jan. 24, 2024